

Meeting Minutes

Dunbar Elementary School

Date: October 21, 2019

Time: 4:40pm-5:30pm

Location: Dunbar Elementary Media Center

- I. Call to order: 4:22 pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ernest Sessoms	P
Parent/Guardian	Shronda Hall	P
Parent/Guardian	Shanterria Franklin	A
Parent/Guardian	Keondra Sheppard	A
Instructional Staff	Courtney Horton	P
Instructional Staff	Schajuan Jones	P
Instructional Staff	Carol Simms	P
Community Member	Jacquetta Watkins	A
Community Member	Cheryl Naja	P
Swing Seat	Rubye Sullivan	P

Guests Present: None

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: C. Horton; Seconded by: C. Simms
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: S. Jones; Seconded by: C. Simms
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- c. **Fill Vacant Positions:** Nomination to fill staff member vacancy. E. Sessoms gave a brief bio and highlights about Carol Simms, a kindergarten teacher at Dunbar.
 Nomination made by: E. Sessoms; Seconded by: C. Horton
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Nomination Passes

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- d. **Fill Open Community Member Seat:** Nomination to fill community member vacancy. E. Sessoms gave a brief bio and highlights about Jacquetta Watkins, a community partner from The Study Hall.
Nomination made by: E. Sessoms; Seconded by: C. Horton
Members Approving: All
Members Opposing: None
Members Abstaining: None
Nomination Passes
- e. **Fill Open Swing Seat:** Nomination to fill swing seat vacancy. E. Sessoms gave a brief bio and highlights about Ruby Sullivan.
Nomination made by: E. Sessoms; Seconded by: C. Horton
Members Approving: All
Members Opposing: None
Members Abstaining: None
Nomination Passes
- f. **Election of Officers:** Discussion of rules and responsibilities of roles. Electing of Chair, Vice-Chair, Secretary, Cluster Representative
- Chair Nomination of Jacquetta Watkins made by: E. Sessoms; Nomination Accepted by Jacquetta Watkins
Members Approving: All
Members Opposing: None
Members Abstaining: None
Nomination Passes
 - Secretary Nomination of Courtney Horton made by: C. Simms; Nomination Accepted by: Courtney Horton
Members Approving: All
Members Opposing: None
Members Abstaining: None
Nomination Passes
 - Cluster Representative Nomination of Ruby Sullivan made by: E. Sessoms; Nomination Accepted by: Ruby Sullivan
Members Approving: All
Members Opposing: None
Members Abstaining: None
Nomination Passes
- g. **Review and Approve Public Comment Format:** All meetings are open to the public, 4 of which are open to public comment. There are no recommendations for updates to the current format.
- Sign-up is 3:40pm-4:00pm on meeting days.
 - Speaking is 4:40pm-5:00pm

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Motion made by: **C. Naija**; Seconded by: **S. Hall**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

h. **Set GO Team Meeting Calendar:** Meeting dates are as follows:

- November 18, 2019 @4pm
- December 9, 2019 @4pm
- January 27, 2020 @4pm [Budget]
- February 10, 2020 @4pm [Budget]
- March 9, 2020 @4pm [Budget]
- April 20, 2020 @4pm

Motion made by: **C. Horton**; Seconded by: **S. Jones**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

i. **Review, Confirm/Update, and Adopt GO Team Meeting Norms:** There are no recommendations for updates to the current norms.

Motion made by: **C. Simms**; Seconded by: **J. Watkins**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

- a. **Leveling FY20:** According to FTE count, we were slated to lose one position but it has been decided that the Behavior Specialist position formerly held by Mr. Townsend will not be filled this year.
- b. **Strategic Plan FY20:** Information forthcoming.

V. Information Items

- a. **Principal's Report:** Upcoming events at Dunbar; Fall Festival, Fatherhood Breakfast, STAR Winter Benchmark, PTA Thanksgiving dinner, Holiday Angel Tree and Toys 4 Tots.

VI. Adjournment

Motion made by: **S. Jones**; Seconded by: **C. Simms**

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

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ADJOURNED AT 5:40pm

Minutes Taken By: Courtney Horton

Position: GO Team Secretary

Date Approved: 10/21/19